



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their April 18, 2019 regular meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the April 18, 2019 meeting minutes will be approved by the board of directors on May 16, 2019. If you have any questions please contact us at (916) 725-1585.

THURSDAY APRIL 18, 2019 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Rivas, Makarczk

Ayes: Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Brown

6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION
Tree Planting – Tetotom Park

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for March 21, 2019. [Board Minutes](#)
2. Approval of 2018-19 March Financial Report.
3. Approval of billing and refund report for March.
4. Approval of Operation Report for March 2019. [Operation Report](#)
5. Approval of Resolution No. 19-001 retaining the services of SCI Consulting Group to prepare the Engineer's Report for the Park Maintenance and Recreation Improvement District as the first step in a three step process in levying annual assessments for fiscal year 2019-20.

Board Action: Rivas, Shahan

[Staff Report](#)

[Resolution No. 19-001](#)

Ayes: Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Brown

SECTION 4 **ADMINISTRATION BUSINESS**

6. By motion, authorize the District Administrator to award the bid and execute the contract with PBM Construction Inc. the lowest responsible bidder for the Phase 1 Improvements at Cabana Park.

[Staff Report](#)

[Bid Results](#)

Board Action: Shahan, Makarczyk

Ayes: Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Brown

7. By motion, authorize the District Administrator to execute a contract with the Citrus Heights Police Department (CHPD) to continue providing Enforcement Services in the Citrus Heights Parks and Facilities.

[Staff Report](#)

[CHPD Contract](#)

Board Action: Rivas, Shahan

Ayes: Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Brown

SECTION 5 **ITEMS FROM THE ADVISORY BOARD**

Subcommittees were reviewed.

SECTION 6 **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library