



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

MEETING CONDUCTED VIA ZOOM

<https://zoom.us/j/99171855040?pwd=SXFvY2VnQy9VMVIQY3NHATVaQ2xhQT09>

Meeting ID
991 7185 5040
Password
998529

THURSDAY, DECEMBER 10, 2020

REGULAR MEETING 5:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
ACTA Email [ACTA](#)
Tempo Park Email [Tempo Park](#)
7. PRESENTATION
Doug Randle – Interim Park Supervisor Antelope

SECTION 2 PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for November 19, 2020. [Board Minutes](#)
2. Approval of Operations Report. [Operations Report](#)

SECTION 4: ADMINISTRATION BUSINESS

3. By motion, authorize the District Administrator to award the bid and execute a contract with the most qualified and low bid for construction manager services at San Juan Park. [Staff Report](#)
4. By motion, accept the proposed changes to the Recreation Services Manager Job Classification. [Staff Report](#) [Job Classification](#)
5. By motion, approve the allocation of \$11,000 to the current funding for the Foothill Golf Course Well Replacement Project. [Staff Report](#) [Proposal](#)
6. By motion, direct the District Administrator to submit an application to the State of California to use District awarded Per Capita funding to replace the roof of the Historic Rusch Home. [Staff Report](#) [2020-2021 CIP](#)
7. Update on Mitchell Village (Oral Report).
8. District COVID-19 Update (Oral Report).

SECTION 5: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for January 2021 as follows:

Personnel and Programing
Shannon Brown
January 7, 2021

Park Development and Finance
Rita Lingwood/Michelle Rivas
January 7, 2021

SECTION 6: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library