



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their February 16, 2023, meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the February 16, 2023, meeting minutes will be approved by the Advisory Board of Directors at the scheduled March meeting. If you have any questions, please contact us at (916) 725-1585.

THURSDAY, FEBRUARY 16, 2023

REGULAR MEETING 5:00 PM

Board of Directors: Jay Evans, David Huber, Mark Shahan, Tim Virga, Vacant

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

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1. CALL REGULAR MEETING TO ORDER – 5:01PM
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
None
7. PRESENTATION
Goodbye to Karey Hansen

Board Action: Shahan, Evans
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: 0

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for January 19, 2023.

[Board Minutes](#)

2. Approval of 2022-23 January Financial Reports.
3. Approval of billing and refund report for January 2023.
4. Approval of Operation Report for January 2023.

[Operations Report – JAN 2023](#)

5. By Motion, Approve a new three (3) year MOU with the Sunrise Pickleball Club 2023-2026

[Pickleball Staff Report](#)

[SPC Draft Memorandum](#)

6. By motion, approve Resolution No. 23-001 retaining the services of SCI Consulting Group to prepare the Engineer's Report for the Park Maintenance and Recreation Improvement District as the first step in a three-step process in levying annual assessments for fiscal year 2023-24.

[SCI Staff Report](#)

[SCI Proposed Timeline](#)

[RES NO 23-001](#)

Board Action: Shahan, Virga
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: 0

SECTION 4: ADMINISTRATION BUSINESS

1. By motion, approve the District's Open Space Management Plan 2022-2025

[Open Space Staff Report](#)

[Open Space Plan](#)

Board Action: Evans, Shahan
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: 0

2. Endorse the Addendum C to the Joint Construction and Facilities Agreement for Antelope High School and Antelope Community Park with Roseville Joint Union High School District (RJUHSD).

[Joint Use Staff Report](#)

[Joint Use Addendum](#)

Board Action: Virga, Shahan
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: 0

3. By motion, authorize the District Administrator to award the bid and execute the contract with Kompan, the lowest responsible bidder for the Playground Replacement at C-Bar-C Park Playground Area.

[C-Bar-C Staff Report](#)

[C-Bar-C Site Plan](#)

[C-Bar-C Sales Proposal](#)

[C-Bar-C Photo 1](#)

[C-Bar-C Photo 2](#)

Board Action: Virga, Evans
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: 0

4. By motion, authorize the County of Sacramento to hire an Executive Search Firm with a not to exceed cost of \$40,000 to assist with the Recruitment of a New District Administrator. – Oral Report

Board Action: Virga, Evans
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: 0

SECTION 5: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for March 2023 as follows:

Park Development and Finance

Jay Evans
March TBD

Personnel and Programing

Mark Shahan/Tim Virga
March TBD

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library

Board Action: Chair Called for Adjournment