



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610
MEETING CONDUCTED VIA ZOOM

<https://us04web.zoom.us/j/134598572>

Meeting ID 134 598 572

THURSDAY, APRIL 2, 2020

EMERGENCY MEETING 7:00 PM

Board of Directors: Shannon Brown, Lisbeth Gray, Rita Lingwood, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for February 20, 2020. [Board Minutes](#)
2. Approval of 2019-20 February Financial Report.
3. Approval of billing and refund report for February 2020.
4. Approval of Operation Report for February 2020. [Operation Report](#)
5. Approval to delete the 2012 Jacobson Rough Mower R-311T (mower 1) from District Inventory. [Staff Report](#)
6. Approval of Resolution No. 20-001 retaining the services of SCI Consulting group to prepare the Engineer's Report for the Park Maintenance and Recreation Improvement District as the first step in a three-step process in levying annual assessments for fiscal year 2020-21. [Staff Report](#) [Resolution No. 20-001](#)
7. By motion, approve the Audit for Fiscal Year ending June 30, 2019 and forward to the County of Sacramento for filing. [Staff Report](#) [FY 2018-19 Audit](#) [FY 2018-19 Communication](#)
8. By motion, approve Resolution No. 20-002 authorizing the District Administrator, or his/her designee, to execute a Sales and Purchase Agreement of Real Property, an Easement for underground electrical lines and to do and perform everything necessary to carry out the purpose of the resolution. [Staff Report](#) [Resolution No. 20-002](#)

SECTION 4: ADMINISTRATION BUSINESS

9. By motion, authorize the District Administrator to award the bid and execute a contract with the selected firm for the additional play equipment at Arcade Creek Park Preserve. [Staff Report](#)
10. By motion, approve the proposed park name to be Mitchell Village Park and approve District Staff to pursue a Regional Park concept to include Tempo, Mitchell Village, and Arcade Creek Park Preserve and forward to the Board of Supervisors for final approval. [Staff Report](#) [Regional Park At Arcade Creek](#)
11. Sacramento County Employees' Retirement System (SCERS) membership (Discussion Item). [Staff Report](#)
12. Coronavirus (Covid-19) Discussion.

13. By motion, approve the Sunrise Recreation and Park District 2020-21 Recommended Budgets for 338A, 338B, 338D and 338F and forward to the Board of Supervisors for final adoption.

Public Hearing – 7:30 pm

[Staff Report](#)

[338A](#)

[338B](#)

[338D](#)

[338F](#)

[FY 2020-21 Salary Policy](#)

14. By motion, approve the District's Capital Improvement Projects (CIP) for FY 2020-21 as outlined in Exhibit A. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

[Staff Report](#)

[FY 2020-21 CIP](#)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for April 2020 as follows:

Personnel and Programing

Shannon Brown/Lis Gray

April 2, 2020 – 6:00 pm

Park Development and Finance

Rita Lingwood/Mark Shahan

April 2, 2020 – 3:00 pm

April 17, 2020 – Pioneer Park Movie Night
April 18, 2020 – Creek Week Cleanup Day
April 18, 2020 – Capitol Pops Spring Concert
April 24, 2020 – Lone Oak Park Movie Night
May 15 – 17, 2020 – Pickleball Spring Smash
June 26, 2020 – Firestone Park Food Truck/Movie Night
July 25, 2020 – Scooter Competition
August 15, 2020 – Rusch Park Hot August Movie Night
September 25, 2020 – Tetotom Park Movie Night
September 27, 2020 – Sunday Funday at Rusch Park
October 17, 2020 – Howl 'O' Ween at Rusch Park
October 22-25, 2020 – Pickleball Fall Classic
November 7, 2020 – Arts & Crafts Fair
December 6, 2020 – Brunch with Santa
December 12, 2020 – Capitol Pops Winter Concert

SECTION 6: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library