



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
SUNRISE PATIO ROOM
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

THURSDAY, JUNE 15, 2023

CLOSED SESSION 5:00 PM

Board of Directors: Jay Evans, David Huber, Mark Shahan, Tim Virga, Susanne Uhl

- A. Personnel Matter (Gov. Code § 54957)
 - Public Employee Discussion
 - Position Title: District Administrator

THURSDAY, JUNE 15, 2023

REGULAR MEETING 5:30 PM

Board of Directors: Jay Evans, David Huber, Mark Shahan, Tim Virga, Susanne Uhl

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
 - a. E-mail received from Susan Caul regarding tree at Westwood Park

[Susan Caul Email](#)

- b. Kiwanis of Citrus Heights Donation of \$1,500

[Kiwanis Donation](#)

7. PRESENTATION
 - a. Recognition of Shaun Brandon Lee

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for May 18, 2023.

[Board Minutes](#)

2. Approval of 2022-23 May Financial Reports.
3. Approval of billing and refund report for May 2023.
4. Approval of Operation Report for May 2023.

[Operations Report- MAY 2023](#)

SECTION 4: ADMINISTRATION BUSINESS

Open Public Hearing 5:45 p.m.

1. By motion, approve Resolution No. 23-005 that would approve the Engineer's Report, confirm the diagram and assessment, and order the levy of continued assessment for fiscal year 2023-24 for the Park Maintenance and Recreation Improvement District as the final step in levying the assessments.

[Res 23-005 Staff Report](#)

[Resolution No. 23.005](#)

[Engineer's Report](#)

2. Fiscal Year 2022-23 Capital Improvement Projects Update – Oral Report

- By motion, approve Resolution No. 23-006 approving a transfer of \$28,017.98 from the Parkland Dedication Fee Trust Fund (In-Lieu) 088G to the general Fund 338A Revenue Account 9696 for costs associated with various park projects listed on the attached FY 2022-23 Trust Fund Transfers.

[Trust Fund Transfers
Staff Report](#)

[Transfers
Report](#)

[Resolution No.
23.006](#)

- By motion, defer the election of the 2023-2024 Chair and Vice Chair of the Sunrise Recreation and Park District Advisory Board of Officers until the District Administrator Recruitment process is complete.
- District Administrator recruitment update – Oral Report Board Chair

SECTION 5: ITEMS FROM THE ADVISORY BOARD

- Next Regular Advisory Board of Directors Meeting: July 20, 2023

- The July subcommittee meetings are:

Park Development and Finance
Jay Evans/Tim Virga
TBD

Personnel and Programing
Mark Shahan/Susanne Uhl
TBD

- Upcoming Special Events

Adult Paint & Sip Night	June 16
Friday Night Free Swim Antelope Pool	June 23
Friday Night Free Swim Antelope Pool	July 7
Friday Night Free Swim Antelope Pool	July 21
Friday Night Free Swim Antelope Pool	August 4
Hot August Movie Night	August 12
Sunday Funday	Sept. 24
Howl-O-Ween Parade/Festival	Oct. 21
9 th Annual Arts & Crafts Fair	Nov. 4
Capitol Pops Holiday Concert	Dec. 9

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library