



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their April 20, 2023 meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the April 20, 2023 meeting minutes will be approved by the Advisory Board of Directors at the scheduled May meeting. If you have any questions, please contact us at (916) 725-1585.

THURSDAY, APRIL 20, 2023

REGULAR MEETING 5:00 PM

Board of Directors: Jay Evans, David Huber, Mark Shahan, Tim Virga, Vacant

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
County Board of Supervisors has increased pay for Advisory Board Members from \$50 a meeting twice a month to \$100 a meeting twice a month effective May 2023
7. PRESENTATION
Kimberly Berg – Citrus Heights Car Wash Owner
Donation of \$1,000 to Eugene Ahner Scholarship Fund and a 10x20 pop up shade canopy for the Sunrise Sharks

Introduction of Erik McClain – New Recreation Services Manager

New Laws in the State of California updating the Brown Act post Covid-19
Teleconferencing, Agenda Posting, and Disruptions of Board Meetings

Board Action: Shahan, Evans
Ayes: Evans, Huber, Shahan, and Virga
Noes: 0
Absent: 0
Abstain: 0
Recuse: 0

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for March 16, 2023.

[Board Minutes](#)

2. Approval of minutes from the Advisory Board of Directors special meeting for March 31, 2023.

[Board Minutes](#)

3. Approval of 2022-23 March Financial Reports.
4. Approval of billing and refund report for March 2023.
5. Approval of Operation Report for March 2023.

[Operations Report- MAR 2023](#)

Board Action: Virga, Shahan
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: 0
Abstain: 0
Recuse: 0

SECTION 4: ADMINISTRATION BUSINESS

1. By motion, approve Memorandum of Understanding between the Dry Creek Joint Elementary School District and Sunrise Recreation and Park District allowing SRPD to operate an afterschool program on four elementary school campus to satisfy the Extended Learning Opportunities Program and authorize the District Administrator to sign all necessary documents.

[DCJESD ELOP
Staff Report](#)

[Proposed Service
Agreement](#)

Board Action: Virga, Shahan
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: 0
Abstain: 0
Recuse: 0

2. By motion, approve up to \$50,000 of funding and instruct District Staff to conduct an RFP to retrofit the current Sewer Ejection issue at the Rusch Park Arts and Crafts Restroom.

[Sewer Ejection
Staff Report](#)

[Sewer Ejection Technical
Memorandum](#)

Amended motion: By motion, approve District Staff to request Wood Rogers to update their technical memo and cost estimates and instruct District Staff to conduct an RFP to retrofit the current Sewer Ejection issue at the Rusch Park Arts and Crafts Restroom.

Board Action: Shahan, Virga
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: 0
Abstain: 0
Recuse: 0

- Approve Resolution No. 23-003, authorizing the District Administrator, or his/her designee, to execute a Sales and Purchase Agreement of Real Property, an Easement for allowing an already existing AT&T Cable to remain in place at Cabana Park and to do and perform everything necessary to carry out the purpose of the resolution.

[Cabana Park AT&T Easement Staff Report](#)

[Resolution 23-003](#)

[Easement Document](#)

[Sales and Purchase Agreement](#)

Board Action: Virga, Shahan
Ayes: Evans, Huber, Shahan, and Virga
Noes: 0
Absent: 0
Abstain: 0
Recuse: 0

- District Administrator recruitment update – Oral Report Board Chair

SECTION 5: ITEMS FROM THE ADVISORY BOARD

- The next subcommittee meetings are scheduled for May 2023 as follows:

Park Development and Finance

Jay Evans/Vacant
 May TBD

Personnel and Programing

Mark Shahan/Tim Virga
 May TBD

- Upcoming Special Events

5 th Annual Spring Smash “Pickleball”	May 19 – 21
Free Swim Lesson/Assessment	June 2
Food Truck Family Swim Night	June 9
Food Truck/Movie Night	June 13
Adult Paint & Sip Night	June 16
Hot August Movie Night	August 12
Sunday Funday	Sept. 24
Howl-O-Ween Parade/Festival	Oct. 21
9 th Annual Arts & Crafts Fair	Nov. 4
Capitol Pops Holiday Concert	Dec. 9

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library

Board Action: Chair Called for Adjournment at 7:10 pm