



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their March 16, 2017 scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the March 16, 2017 meeting minutes will be approved by the board of directors on April 20, 2017. If you have any questions please contact us at (916) 725-1585.

THURSDAY MARCH 16, 2017 CLOSED SESSION 6:20 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

District Administrator Evaluation

THURSDAY MARCH 16, 2017 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1 REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Makarczyk, Brown
Ayes: Brown, Lingwood, Makarczyk, Shahan
Noes: 0
Absent: Rivas

6. COMMUNICATIONS RECEIVED AND FILED
Email regarding rental at Foothill Community Center
7. PRESENTATION
Eagle Scout Project – Pokelma Park

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for February 16, 2017. [Board Minutes](#)
2. Approval of 2016-17 Year to Date Financial Report.
3. Approval of billing and refund report for February 2017.
4. Approval of the February 2017 park operations report. [Operations Report](#)

Board Action: Makarczyk, Lingwood
Ayes: Brown, Lingwood, Makarczyk, Shahan
Noes: 0
Absent: Rivas

SECTION 4 **ADMINISTRATION BUSINESS**

5. By motion, authorize the District Administrator to extend a Request for Qualifications (RFQ) for recreation program and facility registration software. [Staff Report](#)

Board Action: Brown/Makarczyk
Ayes: Brown, Lingwood, Makarczyk, Shahan
Noes: 0
Absent: Rivas

6. Update Regarding Cabana Park.
7. Discussion on possible smoking restrictions in the park system.

SECTION 5 **ITEMS FROM THE ADVISORY BOARD**

Subcommittees for April 2017 were reviewed.



SECTION 6

ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library