



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their April 2, 2020 emergency meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the April 2, 2020 meeting minutes will be approved by the board of directors on April 16, 2020. If you have any questions please contact us at (916) 725-1585.

THURSDAY **APRIL 2, 2020** **EMERGENCY MEETING 7:00 PM**

Board of Directors: Shannon Brown, Lisbeth Gray, Rita Lingwood, Michelle Rivas,
Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Shahan, Brown
Ayes: Brown, Gray, Lingwood, Rivas, Shahan
Noes: 0
Absent: 0

6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for February 20, 2020. [Board Minutes](#)
2. Approval of 2019-20 February Financial Report.
3. Approval of billing and refund report for February 2020.
4. Approval of Operation Report for February 2020. [Operation Report](#)
5. Approval to delete the 2012 Jacobson Rough Mower R-311T (mower 1) from District Inventory. [Staff Report](#)
6. Approval of Resolution No. 20-001 retaining the services of SCI Consulting Group to prepare the Engineer's Report for the Park Maintenance and Recreation Improvement District as the first step in a three-step process in levying annual assessments for fiscal year 2020-21. [Staff Report](#) [Resolution No. 20-001](#)
7. By motion, approve the Audit for Fiscal Year ending June 30, 2019 and forward to the County of Sacramento for filing. [Staff Report](#) [FY 2018-19 Audit](#) [FY 2018-19 Communication](#)
8. By motion, approve Resolution No. 20-002 authorizing the District Administrator, or his/her designee, to execute a Sales and Purchase Agreement of Real Property, an Easement for underground electrical lines and to do and perform everything necessary to carry out the purpose of the resolution. [Staff Report](#) [Resolution No. 20-002](#)

Board Action: Gray, Lingwood
Ayes: Brown, Gray, Lingwood, Rivas, Shahan
Noes: 0
Absent: 0

SECTION 4 ADMINISTRATION BUSINESS

9. By motion, authorize the District Administrator to award the bid and execute a contract with the selected firm for the additional play equipment at Arcade Creek Park Preserve. [Staff Report](#)

Amended Motion: By motion, authorize the District Administrator to award the bid, add an additional \$10,000 of in lieu fees for installation for the play equipment at Arcade Creek Park Preserve.

Board Action: Gray, Shahan
Ayes: Brown, Gray, Lingwood, Rivas, Shahan
Noes: 0
Absent: 0

Equipment Manufacturer Vote: 3 Ross Equipment, 2 Kompan

SECTION 6

ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library