

ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

## Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their February 17, 2022 meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the February 17, 2022 meeting minutes will be approved by the board of directors on March 17, 2022. If you have any questions, please contact us at (916) 725-1585.

**THURSDAY**

**FEBRUARY 17, 2022**

**MEETING 5:00 PM**

**SECTION 1**

**REGULAR SESSION**

1. CALL REGULAR MEETING TO ORDER – 5:00 PM
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

**Board Action: Huber, Virga**

**Ayes: Evans, Huber, Shahan, Virga**

**Noes: 0**

**Absent: Rivas**

6. PRESENTATION  
Recreation Presentation - Special Events for 2022 by Clarissa Lowe
7. COMMUNICATIONS RECEIVED AND FILED  
None

### **SECTION 2: PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for January 20, 2022 [Board Minutes](#)
2. Approval of FY 21/22 January Financial Report
3. Approval of FY 21/22 January Billing/Refund report [Staff Report](#)
4. Approval of Park Operations Report for January 2022. [Staff Report](#)

**Board Action: Huber, Evans**

**Ayes: Evans, Huber, Shahan, Virga**

**Noes: 0**

**Absent: Rivas**

### **SECTION 4: ADMINISTRATION BUSINESS**

1. Fiscal Year 2021-2022 Mid-Year Financial Report. [Staff Report](#)
2. By motion, approve Resolution No. 22-002 retaining the services of SCI Consulting Group to prepare the Engineer's Report for the Park Maintenance and Recreation Improvement District as the first step in a three-step process in levying annual assessments for fiscal year 2022-23.

**Board Action: Virga, Huber**

**Ayes: Evans, Huber, Shahan, Virga**

**Noes: 0**

**Absent: Rivas**

[Staff Report](#)

[Resolution No. 22-002](#)

[Proposed Timeline](#)

3. By motion, authorize the District Administrator to enter into agreement with Flat Roof Pros for the revised cost quote of \$55,200 and set aside a maximum contingency fund of \$10,000 for unforeseen damage to the sub-surface under the roof as related to the Rusch Community Center Roof

**Board Action: Evans, Virga**

**Ayes: Evans, Huber, Shahan, Virga**

**Noes: 0**

**Absent: Rivas**

[Staff Report](#)

[Flat Roof Pros Quote](#)

[Flat Roof Pros Updated](#)

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

Subcommittees were reviewed.

## **SECTION 6: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library