



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their January 19, 2017 scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the January 19, 2017 meeting minutes will be approved by the board of directors on February 16, 2017. If you have any questions please contact us at (916) 725-1585.

THURSDAY JANUARY 19, 2017 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Makarczyk/Shahan

Ayes: Brown, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Lingwood

6. COMMUNICATIONS RECEIVED AND FILED
Letter from Steve Cooper – Pickleball
Letter from County of Sacramento Elections
7. PRESENTATION
Sue Frost
Ron Hume – 24 years

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for November 15, 2016. [Board Minutes](#)
2. Approval of minutes from the Advisory Board of Directors special meeting for December 6, 2016. [Board Minutes](#)
3. Approval of 2016-17 November/December Financial Report.
4. Approval of billing and refund report for November/December 2016.
5. Approval of the November/December 2016 park operations report.

[Operations Report](#)

Board Action: Shahan/Brown

Ayes: Brown, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Brown

SECTION 4 **ADMINISTRATION BUSINESS**

6. Information item regarding the Mid-Year 2016-17 Fiscal Report. [Staff Report](#)
7. By motion, authorize the District Administrator to execute a contract with Melton Design Group for a not to exceed amount of \$52,895 for consultant services. [Staff Report](#) [Draft Contract](#)

Board Action: Makarczyk/Shahan

Ayes: Brown, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Lingwood

SECTION 5 **ITEMS FROM THE ADVISORY BOARD**

Subcommittees for February 2017 were reviewed.



SECTION 6

ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library