



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**MEETING CONDUCTED IN PERSON AND VIA ZOOM**

<https://us02web.zoom.us/j/89979667981?pwd=aDhROHMzTGx6WGhQOWJiTjhIMkRMQT09>

Meeting ID: 899 7966 7981

Passcode: 596403

If you are interested in speaking with the Board at the meeting, please fill out a speakers card, if attending in person or send an email to [sunrise@sunriseparks.com](mailto:sunrise@sunriseparks.com) informing the Board Clerk of this. On the day of the meeting please use the Chat function in ZOOM to request to speak to the Board. In both cases, please note which Agenda Item number you would like to speak on, or item speaking regarding during Public Comment.

**THURSDAY, MARCH 17, 2022**

**REGULAR MEETING 5:00 PM**

Board of Directors: James Evans III, David Huber, Michelle Rivas, Mark Shahan, Tim Virga

**SECTION 1: REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
None
7. PRESENTATION  
Introduction of New Administrative Services Manager  
Kelly LeRossignol

## **SECTION 2: PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk or if you are on zoom, please raise your hand in the chat feature. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

## **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for February 17, 2022.

[Board Minutes](#)

2. Approval of 2021-22 January Financial Report.
3. Approval of billing and refund report for January 2022.
4. Approval of Park Operations Report for February 2022.

[Staff Report](#)

## **SECTION 4: ADMINISTRATION BUSINESS**

1. By motion, provide direction to staff to balance the budgets and approve the Sunrise Recreation and Park District 2022-2023 Recommended Budgets for 338A, 338B, 338D and 338F and forward to the Board of Supervisors for final adoption.  
Public Hearing – 5:10 pm.

[Staff Report](#)

[388A](#)

[388B](#)

[388D](#)

[388F](#)

[2022-2023 Salary Policy](#)

2. By motion, approve the District's Capital Improvement Projects (CIP) for FY 2022-2023 as outlined in Exhibit A. Also, by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A

[Staff Report](#)

[Exhibit A](#)

3. By motion, approve Memorandum of Understanding between the Dry Creek Joint School District and Sunrise Recreation and Park District allowing SRPD to operate an afterschool program on the Barrett Ranch Elementary school campus to satisfy the Extended Learning Opportunities Program and authorize the District Administrator to sign all necessary documents.

[Staff Report](#)

[Memorandum](#)

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for April 2022 as follows:

Personnel and Programing

David Huber/Tim Virga

TBD

Park Development and Finance

Michelle Rivas/James Evans III

TBD

### Upcoming Special Events

April 12, 2022 - Food Truck & Movie Night - Firestone Park

May 10, 2022 - Food Truck Night - Firestone Park

June 10, 2022 - Food Truck & Movie Night - Antelope Community Park

June 10, 2022 - Friday Family Swim Nights - Antelope Aquatic Complex

June 24, 2022 - Friday Family Swim Nights - Antelope Aquatic Complex

July 22, 2022 - Friday Family Swim Nights - Antelope Aquatic Complex

August 5, 2022 - Friday Family Swim Nights - Antelope Aquatic Complex

August 13, 2022 - Hot August Movie Night - Rusch Park

September 25, 2022 - Sunday Funday - Rusch Park

## **SECTION 6: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library