



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

THURSDAY, MARCH 21, 2019

REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
Email regarding Park Maintenance Employees
7. PRESENTATION

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for February 21, 2019. [Board Minutes](#)
2. Approval of 2018-19 February Financial Report.
3. Approval of billing and refund report for February 2019.
4. Approval of Operation Report for February 2019. [Operations Report](#)
5. Authorize staff to delete the 1997 F-250 ¾ Ton Cab and Chassis Utility Bed from District inventory. [Staff Report](#)

SECTION 4: ADMINISTRATION BUSINESS

6. By motion, approve the Audit for Fiscal Year ending June 30, 2018 and forward to the County of Sacramento for filing. [Staff Report](#) [2017-18 Audit](#) [Audit Letter](#)
7. By motion, approve the conversion of the remaining two (2) Tennis Courts to Pickleball Courts at Rusch Park contained in the District's Fiscal Year 2019-20 Capital Improvement Projects (CIP). [Staff Report](#) [Exhibit 1](#) [Exhibit 2](#) [Exhibit 3](#) [Exhibit 4](#)
8. By motion, approve the District's Capital Improvement Projects (CIP) for FY 2019-20 as outlined in Exhibit A. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A. [Staff Report](#) [2019-20 CIP](#)
9. By motion, approve the Sunrise Recreation and Park District 2019-20 Recommended Budgets for 338A, 338B and 338F and forward to the Board of Supervisors for final adoption. [Staff Report](#) [Budget 338A](#) [Budget 338B](#) [Budget 338F](#)
Public Hearing 7:30 pm [2019-20 CIP](#) [2019-20 Salary Policy](#)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for April 2019 as follows:

Personnel and Programing
Shannon Brown/Michelle Rivas
April 4, 2019 – 6:00 pm

Park Development and Finance
Tony Makarczyk/Mark Shahan
April 4, 2019 – 3:00 pm

April 5, 2019 – Movie Night – Pioneer Park
April 6, 2019 – Tree Planting – Tetotom Park
April 13, 2019 – Creek Week Clean-up Day
April 26, 2019 – Movie Night – Lone Oak Park
April 27, 2019 – Capitol Pops Spring Concert – Rusch Park
May 17 – 19, 2019 – Pickleball Spring Smash – Rusch Park
June 1, 2019 – Summer Splash – Antelope Aquatic Complex
June 18, 2019 – Food Truck/Movie Night – Firestone Park
July 27, 2019 – Scooter Competition – Rusch Skate Park
August 3, 2019 – Soroptomist Brewfest – Rusch Home and Gardens
August 10, 2019 – Hot August Bites – Rusch Park
August 23, 2019 – Movie Night – Roseview Park
September 22, 2019 – Sunday Funday – Rusch Park
September 27, 2019 – Movie Night – Tupelo Park
October 12, 2019 – Lion’s Club Kegs and Corks – Rusch Home and Gardens
October 19, 2019 – Howl ‘O’ Ween – Rusch Park
October 25 – 27, 2019 - Pickleball Fall Classic – Rusch Park
November 2, 2019 – Arts & Craft Fair – Rusch Park
December 7, 2019 – Capitol Pops Winter Concert – Rusch Park
December 14, 2019 – Brunch With Santa – Rusch Park

SECTION 6: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library