



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their October 18, 2018 regular meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the October 18, 2018 meeting minutes will be approved by the board of directors on November 15, 2018. If you have any questions please contact us at (916) 725-1585.

THURSDAY OCTOBER 18, 2018 CLOSED SESSION 6:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1 CLOSED SESSION

1. CALL CLOSED SESSION TO ORDER
2. ROLL CALL
3. MEETING PROTOCOL
4. APPROVAL OF AGENDA
5. SCI – Antelope Assessment District
(Gov't Code §54956.9 (a), (b), (c))

THURSDAY OCTOBER 18, 2018 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1 REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Brown, Shahan
Ayes: Brown, Lingwood, Makarczyk, Shahan
Noes: 0
Absent: Rivas

6. COMMUNICATIONS RECEIVED AND FILED

7. PRESENTATION
David and Kathy Warren – Certificate of Appreciation
Shawna Langley - Jazzercise

SECTION 2 PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for September 20, 2018. [Board Minutes](#)
2. Approval of 2018-19 September Financial Reports.
3. Approval of billing and refund report for September 2018. [Operation Report](#)
4. Approval of Operation Report for September 2018.
5. Approval of grant participation letter for Summer Swim/Bowl/Tennis Camps from Junior Tennis Fund. **(This Item was Removed from the Agenda).**

Board Action: Makarczyk, Shahan
Ayes: Brown, Lingwood, Makarczyk, Shahan
Noes: 0
Absent: Rivas

SECTION 4 ADMINISTRATION BUSINESS

6. By motion, authorize the District Administrator to sign and enter into a contract with the Cameron Champ Foundation and/or assigns for the golf operations at the Foothill Golf Course.

[Staff Report](#)

[Contract](#)

Board Action: Makarczyk/Shahan
Ayes: Brown, Lingwood, Makarczyk, Shahan
Noes: 0
Absent: Rivas

7. By motion, authorize the District Administrator to award the bid and execute a contract with Callander Associates for a not to exceed amount of \$66,745 for consultant services.

[Staff Report](#)

[Scope](#)

[Cost Proposal](#)

[Contract](#)

Board Action: Makarczyk, Shahan

Ayes: Brown, Lingwood, Makarczyk, Shahan

Noes: 0

Absent: Rivas

SECTION 5 **ITEMS FROM THE ADVISORY BOARD**

Subcommittees were reviewed.

SECTION 6 **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library