



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, OCTOBER 18, 2018**

**CLOSED SESSION 6:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

1. CALL CLOSED SESSION TO ORDER
2. ROLL CALL
3. MEETING PROTOCOL
4. APPROVAL OF AGENDA
5. SCI – Antelope Assessment District  
(Gov't Code §54956.9 (a), (b), (c))

**THURSDAY, OCTOBER 18, 2018**

**REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED

7. PRESENTATION  
David and Kathy Warren – Certificate of Appreciation  
Shawna Langley - Jazzercise

## **SECTION 2 PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

## **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for September 20, 2018. [Board Minutes](#)
2. Approval of 2018-19 September Financial Report.
3. Approval of billing and refund report for September 2018.
4. Approval of Operation Report for September 2018. [Operation Report](#)
5. Approval of grant participation letter for Summer Swim/Bowl/Tennis Camps from Junior Tennis Fund.

## **SECTION 4: ADMINISTRATION BUSINESS**

6. By motion, authorize the District Administrator to sign and enter into a contract with the Cameron Champ Foundation and/or assigns for the golf operations at the Foothill Golf Course. [Staff Report](#) [Contract](#)
7. By motion, authorize the District Administrator to award the bid and execute a contract with Callander Associates for a not to exceed amount of \$66,745 for consultant services. [Staff Report](#) [Scope](#) [Cost Proposal](#) [Contract](#)

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

Howl 'O' Ween – Saturday, October 20, 2018 – Rusch Park  
Pickleball Fall Classic – Friday, October 26 thru Sunday, October 28, 2018 – Rusch Park  
Arts & Craft Fair – Saturday, November 3, 2018 – Rusch Park  
Capitol Pops Winter Concert – Saturday, December 1, 2018 – Rusch Park  
Brunch with Santa – Saturday, December 8, 2018 – Rusch Park



The next subcommittee meetings are scheduled for November 2018 as follows:

Personnel and Programing  
Shannon Brown/Michelle Rivas  
November 1, 2018 – 6:00 pm

Park Development and Finance  
Tony Makarczyk/Mark Shahan  
November 1, 2018 – 3:00 pm

### **SECTION 6: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library