



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

MEETING CONDUCTED VIA ZOOM

<https://zoom.us/j/99034949623?pwd=OTJuOVB5MTJQMlpQb1FZamNmZ2VvZz09>

Meeting ID
990 3494 9623
Password
143251

THURSDAY, AUGUST 3, 2020

SPECIAL MEETING 5:00 PM

Board of Directors: Shannon Brown, Lisbeth Gray, Rita Lingwood, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION

SECTION 2 PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for July 16, 2020.
2. Approval of FY 19/20 year-end Financial Report. [Board Minutes](#)
3. Approval of FY 19/20 year-end billing and refund report.
4. Authorize the District Administrator to execute and sign the fifth year Agreement with JJACPA, Inc. for audit services. [Staff Report](#) [Contract](#)
5. Authorize the District Administrator to award a change order in the amount of \$13,000 to abandon the old well shaft at the Foothill Golf Course. [Staff Report](#)

SECTION 4: ADMINISTRATION BUSINESS

6. By Motion, authorize the District Administrator to award the bid and execute a contract with Jones Hall as the most qualified bidder for bond counsel services related to refinancing the COP's in the Antelope Financing District. [Staff Report](#)
7. By motion, approve Resolution No. 20-007 that would approve the Engineer's Report, confirm the diagram and assessment, and order the levy of continued assessment for fiscal year 2020-21 for the Park Maintenance and Recreation Improvement District as the final step in levying the assessments. [Staff Report](#) [Resolution No. 20-007](#)
Public Hearing 5:15 pm [Engineer's Report](#)
8. By motion, approve the Sunrise Recreation and Park District Fiscal Year 2020/21 Adopted Budgets 338A, 338B, 338D and 338F and forward to the County of Sacramento Board of Supervisors for final approval. [Staff Report](#) [Budget 338A](#)
[Budget 338B](#) [Budget 338D](#) [Budget 338F](#) [2020-2021 Salary Policy](#)
Public Hearing 5:30 pm
9. By motion, approve the District's Final Capital Improvement Projects (CIP) for FY 2019/20 as outlined in Exhibit A. By motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construct Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A. [Staff Report](#) [2020-2021 CIP](#)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for September 2020 as follows:

Personnel and Programing

Shannon Brown/Lis Gray

September 3, 2020

Park Development and Finance

Rita Lingwood/Michelle Rivas

September 3, 2020

SECTION 6: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library