

ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their June 16, 2022, meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the June 16, 2022, meeting minutes will be approved by the Advisory Board of Directors on July 21, 2022. If you have any questions, please contact us at (916) 725-1585.

THURSDAY, June 16, 2022

MEETING 5:00 PM

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER – 5:02 PM
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Huber, Evans
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Rivas

6. PRESENTATION- NONE
7. COMMUNICATIONS RECEIVED AND FILED
Emails from Evan Stagg (2) – litter in parks

[Email 1](#)

[Email 2](#)

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting from May 19, 2022

[Board Minutes](#)

2. Approval of 2021-22 May Financial Report- ***Postponed to July Board Meeting due to County of Sacramento technical difficulties***
3. Approval of Billing and Refund report from May 2022- ***Postponed to July Board Meeting due to County of Sacramento technical difficulties***
4. Approval of Park Operation Report from May 2022

[Operation Report](#)

Board Action: Virga, Huber
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Rivas

SECTION 4: ADMINISTRATION BUSINESS

1. By motion, approve Resolution No. 22-003 of intention to levy the continued assessments for fiscal year 2022-23, approve and accept preliminary Engineer's Report, and provide for Notice of Hearing for the Sunrise Recreation and Park District, Park Maintenance and Recreation Improvement Assessment District (PMRID) for the Antelope Area

[Staff Report Res No 22_003](#)

[Resolution No. 22 003](#)

[Engineer's Report](#)

Board Action: Virga, Evans
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Rivas

2. By motion, authorize the District Administrator to award the bid and to execute a contract with Harshwal & Company LLP, as the most qualified proposal for the District's RFQ for Independent Audit Services

[Audit Services Contract Report](#)

[Draft Audit Service Contract](#)

[RFQ Proposal](#)

[Cost Proposal](#)

Board Action: Huber, Virga
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Rivas

3. Approval of Resolution No. 22-004 approving a transfer of \$176,887.58 from the Parkland Dedication Fee Trust Fund (In-Lieu) 088G to the general Fund 338A Revenue Account 9696 for costs associated with various park projects listed on the attached FY 2021-22 Trust Fund Transfers

[Resolution No. 22-004](#)

Board Action: Virga, Evans
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Rivas

4. By motion, elect the 2022-2023 Chair of the Sunrise Recreation and Park District Advisory Board. Chairperson, Shahan nominated Mr. Huber to serve as the next Board Chair for 2022-2023.

Board Action: Virga, Evans
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Rivas

By motion, elect the 2022-2023 Vice Chair of the Sunrise Recreation and Park District Advisory Board. Vice Chair, Huber nominated Mr. Virga to serve as the next Board Vice Chair for 2022-2023.

Board Action: Virga, Evans
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Rivas

SECTION 5: ITEMS FROM ADVISORY BOARD

Subcommittees were reviewed

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library

Board Action: Evans, Huber
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Rivas