



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, JANUARY 16, 2020**

**REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Lis Gray, Rita Lingwood, Michelle Rivas, Mark Shahan

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Letter from Tuesday Foothill Bridge Club
7. PRESENTATION

[Letter](#)

**SECTION 2** **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

## **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for November 21, 2019. [Board Minutes](#)
2. Approval of 2019-20 November Financial Report.
3. Approval of billing and refund report for November 2019.
4. Approval of Operation Report for November/December 2019.

[Operation Report](#)

## **SECTION 4: ADMINISTRATION BUSINESS**

5. By motion, approve the Staff's recommendation to purchase solar street lights for Sunrise Oaks Open Space. [Staff Report](#)
6. By motion, accept the CEQA document and the Park Master Plans for the (5) Park Master Plan Updates to Woodside Oaks, Olivine, Northwoods, Tempo and C-Bar-C Parks and forward to the Board of Supervisors for final approval.  
[Staff Report](#) [Park Master Plans](#) [City of Citrus Heights CEQA](#)
7. By motion, accept the proposed job classification of Senior Customer Service Representative and Customer Service Representative and the proposed salary ranges to the Administration Series Job Classifications.  
[Staff Report](#) [Senior Customer Service Rep](#) [Customer Service Rep](#) [Wage Scales](#)
8. Discussion item regarding park name for the Mitchell Farms Development now named Mitchell Village.

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for February 2020 as follows:

Personnel and Programing  
Shannon Brown/Lisbeth Gray  
February 6, 2020 – 6:00 pm

Park Development and Finance  
Rita Lingwood/Mark Shahan  
February 6, 2020 – 3:00 pm

April 3, 2020 – Pioneer Park Movie Night  
April 18, 2020 – Creek Week Cleanup Day  
April 18, 2020 – Capitol Pops Spring Concert  
April 24, 2020 – Lone Oak Park Movie Night  
May 15 – 17, 2020 – Pickleball Spring Smash  
June 26, 2020 – Firestone Park Food Truck/Movie Night  
July 25, 2020 – Scooter Competition

August 15, 2020 – Rusch Park Hot August Movie Night  
September 25, 2020 – Tetotom Park Movie Night  
September 27, 2020 – Sunday Funday at Rusch Park  
October 17, 2020 – Howl ‘O’ Ween at Rusch Park  
October 22-25, 2020 – Pickleball Fall Classic  
November 7, 2020 – Arts & Crafts Fair  
December 6, 2020 – Brunch with Santa  
December 12, 2020 – Capitol Pops Winter Concert

### **SECTION 6: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library