



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their April 20, 2017 scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the April 20, 2017 meeting minutes will be approved by the board of directors on May 18, 2017. If you have any questions please contact us at (916) 725-1585.

THURSDAY APRIL 20, 2017 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Shahan, Lingwood

Ayes: Brown, Lingwood, Rivas, Shahan

Noes: 0

Absent: Makarczyk

6. COMMUNICATIONS RECEIVED AND FILED
Email regarding Jeff Rivard
7. PRESENTATION
Kourtney Hobart – Day Care Director II
GSSA Grant Presentation

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3

CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for March 16, 2017. [March 2017 Minutes](#)
2. Approval of 2016-17 Year to Date Financial Report.
3. Approval of billing and refund report for March 2017.
4. Approval of the March 2017 park operations report. [Operation Report](#)

Board Action: Lingwood, Brown

Ayes: Brown, Lingwood, Rivas, Shahan

Noes: 0

Absent: Makarczyk

SECTION 4

ADMINISTRATION BUSINESS

5. By motion, approve Resolution No. 17-001 retaining the services of SCI Consulting Group to prepare the Engineer's Report for the Park Maintenance and Recreation Improvement District as the first step in a three step process in levying annual assessments for fiscal year 2017-18. [Staff Report](#) [Resolution No. 17-001](#)

Board Action: Shahan, Brown

Ayes: Brown, Lingwood, Rivas, Shahan

Noes: 0

Absent: Makarczyk

6. By motion, approve the District's Open Space Management Plan 2017-2020. [Staff Report](#) [2017-20 Open Space Management Plan](#)

Board Action: Lingwood, Shahan

Ayes: Brown, Lingwood, Rivas, Shahan

Noes: 0

Absent: Makarczyk

7. Information item regarding Antelope Area Parks turf conversion.

8. Report back regarding gender neutral restroom plan.

[Staff Report](#)

[AB 1732 Chapter 818](#)

[DSA BU 17-01](#)

Motion: By motion, move forward with restroom signs for doors and walls.

Board Action: Brown, Lingwood

Ayes: Brown, Lingwood, Rivas, Shahan

Noes: 0

Absent: Makarczyk

9. By motion, authorize the District Administrator to award a contract with Innovative Construction Services (ICS) for a not to exceed amount of \$19,320 for construction consultant services.

[Staff Report](#)

[Contract](#)

Board Action: Brown, Lingwood

Ayes: Brown, Lingwood, Rivas, Shahan

Noes: 0

Absent: Makarczyk

10. Presentation for the April 8, 2017 Tree Planting at Crosswoods Community Park.

SECTION 5 ITEMS FROM THE ADVISORY BOARD

Subcommittees for May 2017 were reviewed.

SECTION 6 ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library