



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, APRIL 18, 2019**

**REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION  
Tree Planting – Tetotom Park

**SECTION 2** **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for March 21, 2019. [Board Minutes](#)
2. Approval of 2018-19 March Financial Report.
3. Approval of billing and refund report for March 2019.
4. Approval of Operation Report for March 2019. [Operation Report](#)
5. Approval of Resolution No. 19-001 retaining the services of SCI Consulting group to prepare the Engineer's Report for the Park Maintenance and Recreation Improvement District as the first step in a three step process in levying annual assessments for fiscal year 2019-20. [Staff Report](#) [Resolution No. 19-001](#)

### **SECTION 4: ADMINISTRATION BUSINESS**

6. By motion, authorize the District Administrator to award the bid and execute the contract with PBM Construction Inc. the lowest responsible bidder for the Phase 1 Improvements at Cabana Park. [Staff Report](#) [Bid Results](#)
7. By motion, authorize the District Administrator to execute a contract with Citrus Heights Police Department (CHPD) to continue providing Enforcement Services in the Citrus Heights Parks and Facilities. [Staff Report](#) [CHPD Contract](#)

### **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for April 2019 as follows:

Personnel and Programing  
Shannon Brown/Michelle Rivas  
May 2, 2019 – 6:00 pm

Park Development and Finance  
Tony Makarczyk/Mark Shahan  
May 2, 2019 – 3:00 pm

April 26, 2019 – Movie Night – Lone Oak Park  
April 27, 2019 – Capitol Pops Spring Concert – Rusch Park  
May 17 – 19, 2019 – Pickleball Spring Smash – Rusch Park  
June 1, 2019 – Summer Splash – Antelope Aquatic Complex  
June 18, 2019 – Food Truck/Movie Night – Firestone Park  
July 27, 2019 – Scooter Competition – Rusch Skate Park  
August 3, 2019 – Soroptomist Brewfest – Rusch Home and Gardens  
August 10, 2019 – Hot August Bites – Rusch Park  
August 23, 2019 – Movie Night – Roseview Park

September 22, 2019 – Sunday Funday – Rusch Park  
September 27, 2019 – Movie Night – Tupelo Park  
October 12, 2019 – Lion’s Club Kegs and Corks – Rusch Home and Gardens  
October 19, 2019 – Howl ‘O’ Ween – Rusch Park  
October 25 – 27, 2019 - Pickleball Fall Classic – Rusch Park  
November 2, 2019 – Arts & Craft Fair – Rusch Park  
December 7, 2019 – Capitol Pops Winter Concert – Rusch Park  
December 14, 2019 – Brunch With Santa – Rusch Park

**SECTION 6: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library